

# TARIFF OF PROFESSIONAL FEES

## 1. FEES FOR ISSUANCE AND FILING AT DIFFERENT COURTHOUSE

## 2. OTHER SERVICES

The said-tariff indicates the bailiff's fees that may be claimed from his/her principal for unforeseen professional services in the Bailiffs Act, article 8 (L.R.Q., CH-4.1) in accordance to resolution B99 181 adopted by the *Chambre des huissiers de justice* on September 14<sup>th</sup>, 1999, modified by resolution on December 13<sup>th</sup>, 2017.

For more information, do not hesitate to contact your Customer service Officer.

An emergency team  
at your disposal 24/7

514.284.1007  
1.800.361.5122

SINCE 1973

**PAQUETTE**  
HUISSIERS DE JUSTICE

### Courthouses – file or issue

Montreal*	\$13.25
Laval, Longueuil*	\$13.25
Other courthouses*	\$24.50
Administrative Tribunal* (500, Rene-Levesque West, Montreal)	\$24.50
The Tribunal administratif du travail* (35 Port-Royal Street, Montreal)	\$46.85
<i>Tribunal de la jeunesse*</i> Youth Court	\$46.85
Municipal Court *	\$46.85
Federal, Immigration Courts and Tax Court of Canada*	\$13.25 + fixed-term

### Other services

Handling of reports (boxes)*	\$93.70
Wording of a petition, subpoena, duces tecum, letter or authentic declaration	\$46.85
Publication to different offices of the Registry Offices	\$29.20 + respective mileage
Attorney receiving copy of a formal service	\$29.20 + mileage
Management fees	\$7.00
Photocopy(ies)	\$2.30 each

Fixed-term for emergency services or with waiting period: a fee of \$23.20 is charged for every 15 minute period.

### Judicial money advances

For all expenses exceeding \$20.00 (stamp duty, witness money advances, etc.), administration fees of \$8.00 will be charged for every \$100.00 allocated.

For example : from \$20.01 to \$120.00 \$8.00  
from \$120.01 to \$220.00 etc. \$16.00

To avoid any administration fees, attach a cheque to your proceedings to cover the expenses of witness money advances or stamp duty.

Visit our website for  
more information  
[www.paquette.ca/en](http://www.paquette.ca/en)

### 3. EMERGENCY FORMAL SERVICE MONTREAL / LAVAL / LONGUEUIL

FORMAL SERVICE / PRODUCTION

Immediately downtown \$46.85 + emergency mileage
Immediately \$93.70 + emergency mileage
Morning + time covered (real) \$93.70 + emergency mileage
Formal service carried out at a set time (by appointment) \$93.70 + emergency mileage

#### Fixed-term for same day emergency service :

Downtown	\$23.45 + mileage
Montreal, Laval, Longueuil	\$46.85 + mileage
Within a radius of 35 to 49 km	\$93.70 + mileage
Within a radius of more 50 km	Emergency fees + mileage

#### Other requests:

For all formal services required for the next day without fail outside a radius of 50 km (one way only)  
**emergency mileage**

For all formal services requested on a Saturday + fees for a set time **\$187.40 + mileage**

### 4. EMERGENCY FORMAL SERVICE OTHER REGIONS IN QUÉBEC

#### Examples

Drummondville (120 km one way + fixed-term 3 h)	\$459.90
Granby (85 km one way + fixed-term 2.5 h)	\$360.90
Hull (210 km one way + fixed-term 5 h)	\$781.40
Joliette (70 km one way + fixed-term 2 h)	\$291.70
Québec (260 km one way + fixed-term 6 h)	\$949.60
Saint-Hyacinthe (60 km one way + fixed-term 2 h)	\$276.80
Saint-Jean (50 km one way + fixed-term 2 h)	\$261.90
Saint-Jérôme (50 km one way + fixed-term 2 h)	\$261.90
Sherbrooke (160 km one way + fixed-term 3.5 h)	\$566.35
Sorel (84 km one way + fixed-term 2 h)	\$312.56
Trois-Rivières 160 km one way + fixed-term 3.5 h)	\$566.35
Valleyfield (80 km one way + fixed-term 2 h)	\$306.60
Victoriaville (180 km one way + fixed-term 4.5 h)	\$ 689.85

### 5. TRANSFER OF FILES TO CORRESPONDENTS

#### For a complete transfer including

(For all shipping under 10 pounds)

- Proceedings registering
- Fax of the addressee's details (correspondent bailiff)
- Phone follow-ups with our correspondent bailiff (including long distance calls)
- Follow-up confirmation of the proceedings, if requested
- Return by messenger of the minutes and the original proceeding
- Correspondent's expenses paid by our offices
- Global billing on your statement including the correspondent's shipping expenses

(Applicable fees for shipments for over 10 pounds or 4.55 kg)

**Major areas in Québec \$29.20**  
(Chicoutimi, Cowansville, Drummondville, Granby, Hull, Québec, Sainte-Agathe, Saint-Hyacinthe, Shawinigan, Sherbrooke, Trois-Rivières, Sorel)

**Other destinations in Québec\* \$29.20**

**Transfer of files in Canada\* \$87.80**

**Transfer of files in the United States \* \$117.05**

**Transfer of files overseas \* \$117.05**

\* Plus shipping expenses and long distance calls

For any emergency transfer of files  
**an additional \$93.70**

N.B. : Our liability is limited to the shipping.

#### Montreal

511, Place d'Armes, Suite 800  
Montreal (Quebec) H2Y 2W7  
(T) 514.284.1007  
(F) 514.982.3133

#### Laval

4, De La Concorde Blvd. West  
Laval (Quebec) H7N 6G6  
(T) 450.967.8997  
(F) 450.967.4337

#### Brossard

6185, Taschereau Blvd. – Suite 255  
Brossard (Quebec) J4Z 1A6  
(T) 450.928.9020  
(F) 450.670.8458