

TARIFF OF

PROFESSIONAL FEES 2023

Suggested by the Chambre des huissiers de justice du Québec, the Tariff of professional fees indicates the fees not provided for in section 8 of the Loi sur les huissiers de justice (RSQ, c H-4.1).

For more information, do not hesitate to contact your Customer service Officer.

Update: January 1, 2023

ISSUANCE AND FILING AT DIFFERENT TRIBUNAL

TRIBUNAL	FEES
Montreal*	\$16.00
Laval – Longueuil*	\$16.00
Other courthouses*	\$28.00
Administrative Tribunal* (500, Rene-Levesque West, Montreal)	\$28.00
The Tribunal administratif du travail* (500, Rene-Levesque West, Montreal)	\$28.00
Tribunal de la jeunesse* (Youth court)	\$65.00
Municipal Court*	\$65.00
Federal, Immigration Courts and Tax Court of	\$16.00
	\$32.50

OTHER SERVICES

SERVICE	FEES
Photocopy(ies) black & white (each page)	\$0.45
Photocopy(ies) color (each page)	\$0.55
Management fees	\$15.00
To receive any electronic document	\$17.60
Electronic publication to all Registry Offices (including the completion of the requisition form)	\$36.30+ hourly fee (minimum 15 minutes)
Pick up and return of a procedure	\$17.60 When applicable

***Fixed-term for emergency services or with waiting period: a fee of \$32.50 is charged per 15 minutes period.**

TRANSFERT OF FILES TO CORRESPONDENTS

<p>For a complete transfer including:</p> <ul style="list-style-type: none"> • Proceedings registering; • Follow-ups with our correspondent; • Return of the minutes and the original proceeding; • Correspondent's expenses paid by our offices; • Global billing on your statement including the correspondent's shipping expenses. <p>(Applicable fees for shipments for over 10 pounds or 4.55 kg)</p> <p><i>N.B. Our liability is limited to the shipping</i></p>	Major areas in Quebec (Chicoutimi, Cowansville, Drummondville, Granby, Gatineau, Québec, Sainte-Agathe, Saint-Hyacinthe, Shawinigan, Sherbrooke, Trois-Rivières, Sorel)	\$44.00
	Other destinations in Quebec ¹	\$44.00
	Transfer of files in Canada ¹²	\$134.20
	Transfer of files in the United States ¹²	\$178.50
	Transfer of files overseas ¹²	\$178.50
	For any emergency transfer of files	\$130.00
	¹ plus expenses ² plus fixed-term	

EMERGENCY FORMAL SERVICE/PRODUCTION

FORMAL SERVICE/PRODUCTION	FEES
Immediately downtown	\$65.00+ emergency mileage
Immediately and in the Morning	\$130 + emergency mileage
Formal service carried out at a set time or on appointment	\$130 + emergency mileage
FIXED-TERM FOR SAME DAY EMERGENCY SERVICE	
Downtown	\$32.50 + mileage
Montreal, Laval, Longueuil	\$65.00 + mileage
Within a radius of 35 to 49 km	\$130 + mileage
Within a radius of more than 50 km	Fixed-term + emergency mileage
OTHER REQUESTS	
For all formal services required for the next day without fail outside a radius of 50 km (one way only)	mileage + extra mileage
For all formal services requested on a Saturday	\$260 + mileage

EMERGENCY FORMAL SERVICE OTHER REGIONS IN QUEBEC

EXAMPLES	FEES
Québec (260 km one way + fixed-term 6h)	\$1,224.60
Granby (85 km one way + fixed-term 2.5h)	\$470.35
Gatineau (210 km one way + fixed-term 5h)	\$1,009.10
Drummondville (120 km one way + fixed-term 3h)	\$595.20
Joliette (70 km one way + fixed-term 2h)	\$331.71
Saint-Hyacinthe (60 km one way + fixed-term 2h)	\$362.60
Saint-Jean (50 km one way + fixed-term 2h)	\$345.50
Saint-Jérôme (50 km one way + fixed-term 2h)	\$345.50
Sherbrooke (160 km one way + fixed-term 3.5h)	\$728.60
Sorel (84 km one way + fixed-term 2h)	\$403.64
Trois-Rivières (160 km one way + fixed-term 3.5h)	\$728.60
Valleyfield (80 km one way + fixed-term 2h)	\$396.80
Victoriaville (180 km + fixed-term 4.5h)	\$892.80

JUDICIAL MONEY ADVANCES

For all expenses exceeding \$20.00 (stamp duty, witness money advances, etc.), administration fees of \$8.00 will be charged for every \$100.00 allocated. For example:

from \$20.01 to \$120.00	-	\$8.00
from \$120.01 to \$220.00	-	\$16.00 etc.

To avoid any administration fees, attach a cheque to your proceedings to cover the expenses of witness money advances or stamp duty.

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