

# TARIFF OF

# PROFESSIONAL FEES

# 2024

Suggested by the Chambre des huissiers de justice du Québec, the Tariff of professional fees indicates the fees not provided for in section 8 of the Loi sur les huissiers de justice (RSQ, c H-4.1).

For more information, do not hesitate to contact your Customer service Officer.

Update: April 19, 2024

## ISSUANCE AND FILING AT DIFFERENT TRIBUNAL

TRIBUNAL	FEES
Montreal*	\$17.00
Laval – Longueuil*	\$17.00
Other courthouses* (Digital filing - GNJQ)	\$29.50
Administrative Tribunal* (500, Rene-Levesque West, Montreal)	\$29.50
The Tribunal administratif du travail* (35, Port-Royal St., Montreal)	\$29.50
Tribunal de la jeunesse* (Youth court)	\$71.50
Municipal Court*	\$71.50
Federal, Immigration Courts and Tax Court of Canada*	\$29.50 \$35.75

## OTHER SERVICES

SERVICE	FEES
Photocopy(ies) black & white (each page)	\$0.50
Photocopy(ies) color (each page)	\$0.60
Management fees	\$16.50
To receive any electronic document	\$18.95
Electronic publication to all Registry Offices (including the completion of the requisition form)	\$40.00+ hourly fee (minimum 15 minutes)
Pick up and return of a procedure	\$18.95 When applicable
<b>*Fixed-term for emergency services or with waiting period: a fee of \$35.75 is charged per 15 minutes period.</b>	

## TRANSFERT OF FILES TO CORRESPONDENTS

<p>For a complete transfer including:</p> <ul style="list-style-type: none"> <li>• Proceedings registering;</li> <li>• Follow-ups with our correspondent;</li> <li>• Return of the minutes and the original proceeding;</li> <li>• Correspondent's expenses paid by our offices;</li> <li>• Global billing on your statement including the correspondent's shipping expenses.</li> </ul> <p><i>(Applicable fees for shipments for over 10 pounds or 4.55 kg )</i></p> <p><i>N.B. Our liability is limited to the shipping</i></p>	Major areas in Quebec (Chicoutimi, Cowansville, Drummondville, Granby, Gatineau, Québec, Sainte-Agathe, Saint-Hyacinthe, Shawinigan, Sherbrooke, Trois-Rivières, Sorel)	\$48.40
	Other destinations in Quebec *	\$48.40
	Transfer of files in Canada *	\$147.60
	Transfer of files in the United States*	\$196.65
	Transfer of files overseas *	\$196.65
	For any emergency transfer of files	\$143.00
	*plus expenses	

## EMERGENCY FORMAL SERVICE/PRODUCTION

FORMAL SERVICE/PRODUCTION	FEES
Immediately downtown	\$71.50 + emergency mileage
Immediately and in the Morning	\$143 + emergency mileage
Formal service carried out at a set time or on appointment	\$143+ emergency mileage
FIXED-TERM FOR SAME DAY EMERGENCY SERVICE	
Downtown	\$35.75 + mileage
Montreal, Laval, Longueuil	\$71.50 + mileage
Within a radius of 35 to 49 km	\$143 + mileage
Within a radius of more than 50 km	Fixed-term + emergency mileage
OTHER REQUESTS	
<b>For all formal services required for the next day without fail</b> outside a radius of 50 km (one way only)	emergency mileage
For all formal services <u>requested on a Saturday</u>	\$286+ mileage

## EMERGENCY FORMAL SERVICE OTHER REGIONS IN QUEBEC

EXAMPLES	FEES
Québec (260 km one way + fixed-term 6h)	\$1,336.40
Granby (85 km one way + fixed-term 2.5h)	\$513.90
Gatineau (210 km one way + fixed-term 5h)	\$1,101.40
Drummondville (120 km one way + fixed-term 3h)	\$649.80
Joliette (70 km one way + fixed-term 2h)	\$414.80
Saint-Hyacinthe (60 km one way + fixed-term 2h)	\$396.40
Saint-Jean (50 km one way + fixed-term 2h)	\$378.00
Saint-Jérôme (50 km one way + fixed-term 2h)	\$378.00
Sherbrooke (160 km one way + fixed-term 3.5h)	\$794.90
Sorel (84 km one way + fixed-term 2h)	\$440.56
Trois-Rivières (160 km one way + fixed-term 3.5h)	\$794.90
Valleyfield (80 km one way + fixed-term 2h)	\$433.20
Victoriaville (180 km + fixed-term 4.5h)	\$974.70

### JUDICIAL MONEY ADVANCES

For all expenses exceeding \$20.00 (stamp duty, witness money advances, etc.), administration fees of \$8.00 will be charged for every \$100.00 allocated. For example:

from \$20.01 to \$120.00	-	\$8.00
from \$120.01 to \$220.00	-	\$16.00 etc.

To avoid any administration fees, attach a cheque to your proceedings to cover the expenses of witness money advances or stamp duty.

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HUISSIERS DE JUSTICE

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