

# TARIFF OF

# PROFESSIONAL FEES

# 2024

Suggested by the Chambre des huissiers de justice du Québec, the Tariff of professional fees indicates the fees not provided for in section 8 of the Loi sur les huissiers de justice (RSQ, c H-4.1).

For more information, do not hesitate to contact your Customer service Officer.

Update: October 23, 2024

## ISSUANCE AND FILING AT DIFFERENT TRIBUNAL

| TRIBUNAL   | FEES               |
|--|--------------------|
| Montreal*  | \$17.00            |
| Laval – Longueuil*   | \$17.00            |
| Other courthouses* (Digital filing - GNJQ)                               | \$29.50            |
| Administrative Tribunal*<br>(500, Rene-Levesque West, Montreal)          | \$29.50            |
| The Tribunal administratif du travail*<br>(35, Port-Royal St., Montreal) | \$29.50            |
| Tribunal de la jeunesse* (Youth court)                                   | \$71.50            |
| Municipal Court*   | \$71.50            |
| Federal, Immigration Courts and Tax Court of Canada*                     | \$29.50<br>\$35.75 |

## OTHER SERVICES

| SERVICE  | FEES  |
|--|---|
| Photocopy(ies) black & white (each page)   | \$0.50  |
| Photocopy(ies) color (each page)   | \$0.60  |
| Management fees  | \$16.50   |
| To receive any electronic document   | \$18.95   |
| Electronic publication to all Registry Offices<br>(including the completion of the requisition form)                 | \$40.00+<br>hourly fee<br>(minimum 15<br>minutes) |
| Pick up and return of a procedure  | \$18.95 When<br>applicable                        |
| <b>*Fixed-term for emergency services or with waiting period: a fee of \$32.50 is charged per 15 minutes period.</b> |   |

## TRANSFERT OF FILES TO CORRESPONDENTS

|   |  |          |
|---|--|----------|
| <p>For a complete transfer including:</p> <ul style="list-style-type: none"> <li>• Proceedings registering;</li> <li>• Follow-ups with our correspondent;</li> <li>• Return of the minutes and the original proceeding;</li> <li>• Correspondent's expenses paid by our offices;</li> <li>• Global billing on your statement including the correspondent's shipping expenses.</li> </ul> <p>(Applicable fees for shipments for over 10 pounds or 4.55 kg)</p> <p><i>N.B. Our liability is limited to the shipping</i></p> | Major areas in Quebec<br>(Chicoutimi, Cowansville, Drummondville, Granby, Gatineau, Québec, Sainte-Agathe, Saint-Hyacinthe, Shawinigan, Sherbrooke, Trois-Rivières, Sorel) | \$48.40  |
|   | Other destinations in Quebec *   | \$48.40  |
|   | Transfer of files in Canada *  | \$147.60 |
|   | Transfer of files in the United States*  | \$196.55 |
|   | Transfer of files overseas *   | \$196.55 |
|   | For any emergency transfer of files  | \$143.00 |

## EMERGENCY FORMAL SERVICE/PRODUCTION

| FORMAL SERVICE/PRODUCTION   | FEES                           |
|---|--------------------------------|
| Immediately downtown  | \$71.50 + emergency mileage    |
| Immediately and in the Morning  | \$143 + emergency mileage      |
| Formal service carried out at a set time or on appointment  | \$143 + emergency mileage      |
| FIXED-TERM FOR SAME DAY EMERGENCY SERVICE   |                                |
| Downtown  | \$35.75 + mileage              |
| Montreal, Laval, Longueuil  | \$71.50 + mileage              |
| Within a radius of 35 to 49 km  | \$143 + mileage                |
| Within a radius of more than 50 km  | Fixed-term + emergency mileage |
| OTHER REQUESTS  |                                |
| For all formal services required for the next day without fail outside a radius of 50 km (one way only) | emergency mileage              |
| For all formal services requested on a Saturday   | \$286 + mileage                |

## EMERGENCY FORMAL SERVICE OTHER REGIONS IN QUEBEC

| EXAMPLES  | FEES       |
|---|------------|
| Québec (260 km one way + fixed-term 6h)           | \$1,344.20 |
| Granby (85 km one way + fixed-term 2.5h)          | \$516.45   |
| Gatineau (210 km one way + fixed-term 5h)         | \$1,107.70 |
| Drummondville (120 km one way + fixed-term 3h)    | \$653.40   |
| Joliette (70 km one way + fixed-term 2h)          | \$416.90   |
| Saint-Hyacinthe (60 km one way + fixed-term 2h)   | \$398.20   |
| Saint-Jean (50 km one way + fixed-term 2h)        | \$379.50   |
| Saint-Jérôme (50 km one way + fixed-term 2h)      | \$379.50   |
| Sherbrooke (160 km one way + fixed-term 3.5h)     | \$799.70   |
| Sorel (84 km one way + fixed-term 2h)             | \$443.08   |
| Trois-Rivières (160 km one way + fixed-term 3.5h) | \$799.70   |
| Valleyfield (80 km one way + fixed-term 2h)       | \$435.06   |
| Victoriaville (180 km + fixed-term 4.5h)          | \$980.10   |

### JUDICIAL MONEY ADVANCES

For all expenses exceeding \$20.00 (stamp duty, witness money advances, etc.), administration fees of \$8.00 will be charged for every \$100.00 allocated. For example:

|                           |   |              |
|---------------------------|---|--------------|
| from \$20.01 to \$120.00  | - | \$8.00       |
| from \$120.01 to \$220.00 | - | \$16.00 etc. |

To avoid any administration fees, attach a cheque to your proceedings to cover the expenses of witness money advances or stamp duty.

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HUISSIERS DE JUSTICE

#### MONTRÉAL

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Montréal QC H2Y 1M6  
Tél.: 514.284.1007  
Télé.: 514.982.3133

#### BROSSARD

6185, boul. Taschereau #255  
Brossard QC J4Z 1A6  
Tél.: 450.928.9020  
Télé.: 450.670.8458

#### LAVAL

3100, boul. Le Carrefour #320  
Laval QC H7T 2K7  
Tél.: 450.967.8997  
Télé.: 450.967.4337

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