

TARIFF OF

PROFESSIONAL FEES

2025

Suggested by the Chambre des huissiers de justice du Québec, the Tariff of professional fees indicates the fees not provided for in section 8 of the Loi sur les huissiers de justice (RSQ, c H-4.1).

For more information, do not hesitate to contact your Customer service Officer.

Update: May 23, 2025

ISSUANCE AND FILING AT DIFFERENT TRIBUNAL

TRIBUNAL	FEES
Montreal*	\$18.00
Laval – Longueuil*	\$18.00
Other courthouses* (Digital filing - GNJQ)	\$30.40
Administrative Tribunal* (500, Rene-Levesque West, Montreal)	\$30.40
The Tribunal administratif du travail* (35, Port-Royal St., Montreal)	\$74.00
Tribunal de la jeunesse* (Youth court)	\$74.00
Municipal Court*	\$74.00
Federal, Immigration Courts and Tax Court of Canada*	\$30.40 \$37.00

OTHER SERVICES

SERVICE	FEES
Photocopy(ies) black & white (each page)	\$0.55
Photocopy(ies) color (each page)	\$0.65
Management fees	\$17.00
To receive any electronic document	\$19.50
Electronic publication to all Registry Offices (including the completion of the requisition form)	\$41.20 + hourly fee (minimum 15 minutes)
Pick up and return of a procedure	\$19.50 When applicable
*Hourly rate for emergency services or with waiting period: a fee of \$37.00 is charged per 15 minutes period.	

TRANSFERT OF FILES TO CORRESPONDENTS

<p>For a complete transfer including:</p> <ul style="list-style-type: none"> • Proceedings registering; • Follow-ups with our correspondent; • Return of the minutes and the original proceeding; • Correspondent's expenses paid by our offices; • Global billing on your statement including the correspondent's shipping expenses. <p>(Applicable fees for shipments for over 10 pounds or 4.55 kg)</p> <p><i>N.B. Our liability is limited to the shipping</i></p>	Major areas in Quebec (Chicoutimi, Cowansville, Drummondville, Granby, Gatineau, Québec, Sainte-Agathe, Saint-Hyacinthe, Shawinigan, Sherbrooke, Trois-Rivières, Sorel)	\$50.00
	Other destinations in Quebec *	\$50.00
	Transfer of files in Canada *	\$152.00
	Transfer of files in the United States*	\$203.00
	Transfer of files overseas *	\$244.00
	For any emergency transfer of files	\$148.00
	*plus expenses	

EMERGENCY FORMAL SERVICE/PRODUCTION

FORMAL SERVICE/PRODUCTION	FEES
Immediately downtown	\$74.00 + emergency mileage
Immediately and in the Morning	\$148 + emergency mileage
Formal service carried out at a set time or on appointment	\$148 + emergency mileage
FIXED-TERM FOR SAME DAY EMERGENCY SERVICE	
Downtown	\$37.00+ mileage
Montreal, Laval, Longueuil	\$74.00 + mileage
Within a radius of 35 to 49 km	\$148 + mileage
Within a radius of more than 50 km	Hourly rate + emergency mileage
OTHER REQUESTS	
For all formal services required for the next day without fail.	Hourly rate (15 minutes min. + emergency mileage) (if applicable)
For all formal services <u>requested on a Saturday</u>	\$296+ mileage

EMERGENCY FORMAL SERVICE OTHER REGIONS IN QUEBEC

EXAMPLES	FEES
Québec (260 km one way + fixed-term 6h)	\$1,454.00
Granby (85 km one way + fixed-term 2.5h)	\$555.30
Gatineau (210 km one way + fixed-term 5h)	\$1,197.80
Drummondville (120 km one way + fixed-term 3h)	\$705.60
Joliette (70 km one way + fixed-term 2h)	\$448.60
Saint-Hyacinthe (60 km one way + fixed-term 2h)	\$426.80
Saint-Jean (50 km one way + fixed-term 2h)	\$405.00
Saint-Jérôme (50 km one way + fixed-term 2h)	\$405.00
Sherbrooke (160 km one way + fixed-term 3.5h)	\$866.80
Sorel (84 km one way + fixed-term 2h)	\$479.12
Trois-Rivières (160 km one way + fixed-term 3.5h)	\$866.80
Valleyfield (80 km one way + fixed-term 2h)	\$470.40
Victoriaville (180 km + fixed-term 4.5h)	\$1058.40

JUDICIAL MONEY ADVANCES

For all expenses exceeding \$20.00 (stamp duty, witness money advances, etc.), administration fees of \$8.00 will be charged for every \$100.00 allocated.

For example: from \$20.01 to \$120.00 - \$8.00
from \$120.01 to \$220.00 - \$16.00 etc.

To avoid any administration fees, attach a cheque to your proceedings to cover the expenses of witness money advances or stamp duty.

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